

Parish of St Francis of Assisi, Llay and Christ the King, Rossett
Minutes of the Parish Advisory Council
20 November 2014 at 7.45 pm
Parish Hall of St Francis of Assisi

Present:

Canon Lordan – parish priest
Helen Zammit-Willson – chair
John Fernee
Carol Wareing
Roger Chandler
Eileen Chandler
Geraldine Downing
Mike Smiga
Bernard Rawbone

Apologies:

Ashley Rogers
Liz Davies
Lorraine Pizzey

Item		Action
1.	The meeting opened with a prayer.	
2.	Apologies Apologies were received as above.	
3.	Approval of minutes from last meeting The minutes of the last meeting on 3 July 2014 were approved.	
4.	Action points from last meeting The next finance committee meeting on 4 December will consider whether or not to deposit another £20,000 in the deposit account. All the people who originally volunteered for the Social and Fundraising Committee have either left the parish or have other commitments. It was decided not to itemise the 100 Club takings as proposed at the last PAC meeting, as it is difficult to place restrictions on money. However, the funds will still be available for the original purpose suggested, should anyone need assistance. The total raised from the Missio boxes was published in the AGM report.	Finance Group
5.	Action points from the AGM The Harvest Festival took place. Information about the diocesan levy was circulated. Detailed accounts are available should anyone ask for them. To date, only one person has asked. All the jobs referred to the Property Group at the AGM are now in progress.	

6.	<p>Update of parish finances</p> <table border="0"> <tr> <td>Current account</td> <td>£62,941.34</td> </tr> <tr> <td>Reserve account</td> <td>£9,018.32</td> </tr> <tr> <td>No 2 account</td> <td>£6,079.92</td> </tr> <tr> <td>Deposit account</td> <td>£40,058.02</td> </tr> <tr> <td>Parish balance</td> <td>£112,017.68</td> </tr> <tr> <td>Sumy balance</td> <td>£6,079.92</td> </tr> </table> <p>The Reserve Account (Building Fund) is still receiving contributions from 4 people, totalling £80 per month.</p>	Current account	£62,941.34	Reserve account	£9,018.32	No 2 account	£6,079.92	Deposit account	£40,058.02	Parish balance	£112,017.68	Sumy balance	£6,079.92	
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7.	<p>Update on 100 Club The 100 Club now has 89 members. A sum of £1329 has been raised and £480 has been paid out in prizes. Between now and April another £360 is to be paid out.</p> <p>No response has been received to the suggestion of giving 100 Club gift certificates. It was suggested that a flyer be available to be handed out after Mass, and that a contact name be published in the bulletin.</p> <p>It was also suggested that there should be a 100 Club delegate at each Mass to promote the Club.</p>	Roger												
8.	<p>Update from Property Group The following actions have been completed since the AGM in September:</p> <ol style="list-style-type: none"> 1. Procured adjustable-height tables for Rossett church and Llay hall. 2. Replaced faulty electric heater in Rossett sacristy. 3. Procured new microfibre entrance runner for Rossett. 4. Year-end hedge trim – Llay car park <p>John asked for suggestions for any jobs needing to be considered by the Property Group. We are still waiting for the results of the inspection report.</p>													
9.	<p>Update on Health and Safety The annual H&S report required by the diocese includes:</p> <ul style="list-style-type: none"> - 5-year electrical installation test - annual gas inspection certificate - annual fire extinguisher testing/certification - annual portable appliance testing/certification - biennial fire risk assessment - general H&S risk assessment. <p>Reports are produced for St Francis Church and Hall, and for Christ the King Church. Access was not available for the presbytery, so this has not been inspected.</p>													

	<p>Items identified in the 2013 report which needed attention have now been dealt with by the Property Group. These included:</p> <ul style="list-style-type: none"> - Plinth under statue of St Francis beside organ in Llay has now been fixed to the wall by a steel tie. - New window opening device fitted to window over sink in kitchen, operated by means of a tool kept in the kitchen - New handrail fitted to steps leading from emergency exit in church hall. - Testing of fire alarms/emergency lighting in the hall, and replacement of the battery which powers the system. 	
10.	<p>Update from Sumy All tickets for the Soup Supper have been sold.</p> <p>The sum of £5000 was collected to replace Father Viktor's car. Problems have been encountered in transferring the money to the Ukraine. It may have to be sent to the Bishop's account.</p> <p>There are many refugees arriving in Sumy, and 150 Sumy men have been killed in the conflict following conscription to the army.</p>	
11.	<p>Update from social and fundraising committee The St Francis feast day coffee morning was well attended. The proceeds from stalls and a raffle raised £70 for club funds.</p> <p>An M&S Christmas hamper and other raffle prizes have been organised. Thanks to Geraldine and Margaret Robbins for their help and support</p> <p>23 November Diocesan Youth Mass Hospitality in hall afterwards</p> <p>3 December TCC Christmas meeting</p> <p>7 December Christmas coffee morning and Christmas Draw (helpers will be needed in the kitchen on the morning)</p> <p>17 December Christmas lunch at the Ramada Hotel Wrexham</p> <p>Donations of wine/spirits/chocolates would be appreciated. They can be left with Canon.</p>	
12.	<p>Issues from Parish Groups There were no issues from parish groups.</p>	
13.	<p>Advent and Christmas preparations There will be no Christingle service unless someone is prepared to organise it.</p> <p>Liz Davies will donate a Christmas tree</p>	

	<p>All arrangements regarding decorating the churches and setting up the crib will take place as on previous years from 21 December onwards.</p> <p>Masses will be the same times as on Sundays, with the addition of Midnight Mass, preceded by a carol service beginning at 11.30 pm on Christmas Eve.</p> <p>One child will be invited to light the advent candle at each Sunday Mass.</p> <p>30 Nov 6 pm Ecumenical carol service at Rossett church followed by refreshments</p> <p>5 Dec 7 pm Sumy Soup Supper</p> <p>11 Dec 7 pm Reconciliation service, Mass will be celebrated in the morning</p> <p>There will be no need to hold a collection for flowers as the parish has a healthy bank balance that will be sufficient to pay for them.</p>	
14.	<p>St Stephen's Mass There was some uncertainty about whether or not this would take place.</p>	
15.	<p>Any Other Business</p> <p>Carol Wareing resigned as organiser of the Youth Mass.</p> <p>Thanks were offered to John Fernee for cutting hedges in church grounds.</p> <p>It is possible that the Sunday Mass time at Rossett may have to change to 8.30 am in future as part of an overall diocesan plan to ensure that a shrinking number of priests can cover all the Masses.</p> <p>Recommendations have been made to the Bishop, who will make a decision as to what changes are required. Any changes may be put in place with effect from Lent 2015.</p> <p>There was some concern that the change could potentially affect attendance at Rossett, and that the church may not be sustainable in the future.</p> <p>A question was raised about the times of morning Masses, and what had led to current 9.30am Mass. This was mainly so that in Winter people were not getting up in the dark. No changes to this time was being suggested at this point in time.</p> <p>The next meeting will be held on 12 February 2015 after 7 pm Mass.</p>	
	<p>The meeting ended with a prayer.</p>	