

Parish of St Francis of Assisi, Llay and Christ the King, Rossett
Minutes of the Parish Advisory Council (PAC)
3 March at 7.30 pm
Parish Hall of St Francis of Assisi

Present:

Canon Lordan – parish priest
Helen Zammit-Willson – chair
Anne Aitken
John Fernee
Kathy Home
Jasmine Zammit-Willson
Geraldine Downing
Bernard Rawbone
Mary Fisher
Lorraine Pizzey

Apologies:

Margaret Robbins
Judith Done
Eileen Evans
Val German
Charlotte and Derek Hannaby
Erica Rowland
Ashley Rogers
Christopher Graffius
Liz Davies
Carol Wareing

Item		Action
1.	Helen welcomed everyone to the meeting. Canon Lordan opened the meeting with a prayer.	
2.	Apologies - as above	
3.	Approval of minutes of last meeting The minutes of the meeting held on 14 October 2010 were accepted as a true record.	
4.	Action points from last meeting The only action point still outstanding was ensuring all parish employees are being paid at least the minimum wage. Point of clarification was sought, in that although this meeting was advertised as a “parish meeting” it is in fact a PAC meeting to which the whole parish was invited. This would be the case in all future PAC meetings.	Canon
5.	Update on parish finances Figures only available up to 31/12/10 – in the last few months there has been a lot of expenditure that is not included in the following figures: Main parish account - £84,833 Reserve account - £ 2,297 Sumy account - £ 633 (does not include recent fund raising)	

<p>6.</p>	<p>Lent and Easter services and other arrangements 9 March – Ash Wednesday – Masses at 8am and 7pm, both at Llay due to redecoration of Rossett Church</p> <p>Every Friday through Lent there will be Stations of the Cross. 11 March – Canon Lordan to lead service 18 March – Geraldine Downing to lead service 1 April - invite to be issued to other churches in Llay and Rossett to attend 8 April – to be a penitential service led by Helen Zammit-Willson Margaret Robbins and Anne Aitken to lead another Friday, and Jasmine Zammit-Willson to investigate a youth led Stations of the Cross. Helen would ask Ashley Rogers if he could lead one of the services.</p> <p>There will be Children’s Liturgy at 11am Mass throughout Lent.</p> <p>21 April – Maundy Thursday – 8pm Mass of the Last Supper with watching till midnight. The Altar of Repose will be in the meeting area of the Parish Hall. Canon Lordan will invite male parishioners to take part in the washing of the feet. Chairs are to be used rather than the step.</p> <p>22 April – Good Friday – Stations of the Cross 10.30am Good Friday Service of the Passion 3pm</p> <p>23 April – Easter Vigil – 9pm Mass</p> <p>24 April – Easter Sunday – 9am Mass in Rossett and 10.30am Mass in Llay</p> <p>There will be a retiring collection for Easter flowers on 10 and 17 April. Flowers can be prepared and the Church decorated during Easter Saturday.</p> <p>16 April 7pm in the Cathedral there will be a Station Mass.</p> <p>Altar servers will need to meet on Wednesday 20 April to prepare for the Mass of the Last Supper, after Station of the Cross on Friday to prepare for the Service of the Passion and on Saturday to prepare for the Easter Vigil.</p> <p>Helen will ask those involved in the Children’s Liturgy whether there will be an Easter Celebration Party this year.</p>	<p>Canon Geraldine Canon Helen Anne Jasmine Helen</p> <p>Liz Davies</p> <p>Canon</p> <p>Helen</p>
<p>7.</p>	<p>Parish Social and Fund Raising Committee It was agreed that Lorraine Pizzey would contact those who have put their name on the volunteer list with a view to setting up an initial meeting before 25 March. John agreed to be present at the first meeting to give guidance.</p> <p>It was noted that Clodagh Cherry had volunteered to do an event with the Alyn Singers to raise money for the parish on a date that was convenient over the next few months.</p>	<p>Lorraine John</p>

8.	<p>Parish Annual Meeting It was agreed that Helen would again prepare an parish annual report, to include reports from parish groups and the parish accounts. This would be presented to the parish after 11am Mass on 18 September 2011.</p>	Helen
9.	<p>Any issues from the parish groups</p> <p>a) Property Group – had prepared a list of 21 jobs, of which 13 were completed, and another 2 were to be completed over the next week. The next meeting would be arranged by John in the next couple of weeks.</p> <p>b) Peace and Justice Group – this group had now ceased and it was agreed that the balance of the “petty cash” would be split between the Kenyan Street Children and the Salvation Army – a total sum of circa £84.</p> <p>c) Youth – it was agreed that the next Youth Mass would be on Good Shepherd Sunday, which was also the World Day of Prayer for Vocations - 15 May 2011.</p> <p>d) Altar Servers – it was agreed that Vicky Barlow would be asked to provide suggestions on an appropriate celebration for altar servers in the parish.</p>	<p>John</p> <p>Kathy</p> <p>Carol/ Jasmine</p> <p>Helen/ Vicky</p>
10.	<p>Any Other Business</p> <p>a) Canon Lordan had been contacted by Margaret Hinton the Pastoral Development Worker for the Marriage and Family Life Commission. A discussion occurred about the Everybody’s Welcome and Home is a Holy Place initiative. It was agreed that Canon Lordan and Helen Zammit-Willson would discuss with a view to completing the questionnaire that had been sent.</p> <p>b) It was agreed that Canon Lordan would ensure that the parish diary in the office was updated on a regular basis from his personal diary, to ensure parish events booked with the parish secretary were not overtaken by other arrangements.</p>	<p>Canon/ Helen</p> <p>Canon</p>
11.	<p>Next Meeting will be on 16 June 2011 at 7.30pm</p> <p>Everyone welcome</p> <p>This meeting closed with a prayer.</p>	